The *Proceedings of the Yorkshire Geological Society* (PYGS), one of the UK’s oldest and best-known geoscience journals, is seeking to appoint a new Chief Editor.

PYGS is published by the *Geological Society of London* (GSL) and aims to make local observations, records, and datasets available to inform understanding of geological processes and history more widely, both within and across disciplines. Emphasis is on publication of research and reviews relating to northern and eastern England and its offshore area, but not exclusively.

**Job purpose**

The new Chief Editor will lead development of the journal from 2021 onwards and will shape future editorial priorities and policy. The role offers an exciting opportunity to provide strategic leadership at a time of rapid and radical change in scientific publishing.

The post will be for an initial term of 3 years, with the option of renewal. This is a voluntary position, but all reasonable expenses incurred carrying out the role will be reimbursed.

You will be in frequent communication with the Proceedings’ Journal Manager and as necessary with the Head of Editorial Development and Director of Publishing of the GSL to further publication policy and standards. Attendance at an annual meeting in Burlington House, London, is usual. You will also become a member of the Council of YGS and of its Publications Committee, which has oversight of the full range of publications produced by the Society.

**Key responsibilities**

**Tasks, functions and responsibilities**

1. Supervise all editorial aspects of the journal and work with the journal’s publisher to position it to respond to the challenges and opportunities presented by the changing publishing landscape.
2. Delegate management of peer review to the Editorial Board where appropriate and ensure rigorous and constructive peer review of papers via the online submission system.
3. Make the final decision on all submitted papers.
4. Work closely with the Journal Manager to facilitate the effective production of the journal.
5. Lead and work with the Editorial Board to promote the journal and solicit high quality papers.
6. Recruit suitably qualified and committed journal editors, ensuring diversity and resilience.
7. Chair annual board meetings supported by the Journal Manager, participate in GSL’s Chief Editor’s Round tables (once a year).

**Skills and motivations**

1. Strong academic record.
2. Previous editorial experience is desirable, however it is not essential as help and assistance will be available.
3. Have a clear vision for the journal and a commitment to realise it.
4. Excellent communication skills.

**Application**

Expressions of interest in the role should be sent to the President of the Yorkshire Geological Society at president@yorksgeolsoc.org.uk

**Closing date:** 31 July 2020