



## **Fellowship and Professional Regulations**

### **ADMISSION OF FELLOWS**

#### **1. OBJECTIVE**

To ensure that the admission process for new Fellows is in accordance with Clauses 2.4 to 2.6 of the Byelaws.

#### **2. SCOPE**

This Regulation covers actions and responsibilities in the admission of new Fellows and reinstatement of lapsed Fellows and Fellows who have resigned.

#### **3. RELATED REGULATIONS**

Reference should be made to the following related Regulations:

Regulation FP-07 Codes of Conduct

Regulation FP-09 Subscriptions and Fees

#### **4. CRITERIA FOR ADMISSION AS A FELLOW**

##### **4.1. General**

Fellowship is not geographically restricted and is open to all who meet the following criteria:

- i) Hold a degree, or an equivalent qualification (see Sections 4.2 and 4.3 below), in Geoscience or a related subject from a university or other educational institution recognised by The Society; or meet demonstrated equivalent experience in Geoscience or a related subject;
- ii) Completion and submission of the appropriate application form;
- iii) Payment of an application fee;
- iv) Declaration from the applicant that they agree to be bound by the Society's Codes of Conduct and that there are no grounds which would disbar Fellowship.

##### **4.2 Degrees**

Degrees that meet the requirements are Honours, Masters or Doctorate degrees awarded by a university or institution of higher education subject to the period of study leading to the degree satisfying the following requirements:

- i) at least 25% of the course content comprises Geoscience subjects.

##### **4.3. Equivalent Experience**

Applicants who do not meet the requirements for Fellowship defined in Section 4.2 above may apply to be a Fellow if they have relevant experience in Geoscience or a closely-related subject.

Relevant experience should include at least two of the following:

- i) a non-Geoscience degree from a university or institution of higher education;
- ii) employment in Geoscience, or within a profession where an aspect of Geoscience is a core discipline;
- iii) active membership of a Geoscience group or society;
- iv) employment as a secondary school teacher involved in teaching Geoscience;
- v) active involvement in advancing the science or application of Geoscience, such as author of papers published in scientific journals, contributions to published maps or reports or through the discovery and description of new geology such as new fossils or mineral species.

## **5. BENEFITS**

Fellows are entitled to the following benefits:

- i) May vote at Meetings of the Society and in Elections.
- ii) Use the post-nominal FGS
- iii) Benefits listed on the Society's website.

## **6. APPLICATION PROCEDURE**

Applications shall normally be made online via the Society's website. Requirements for applications and the current fees are also available on the website.

The Procedure adopted by the Society for processing applications shall be as follows:

1. Applicant completes and submits the application form with the appropriate fee.
2. Membership Office sends an acknowledgement to the applicant confirming that an application has been received and is being processed.
3. Membership Office checks that the application is complete. If not, Membership Office returns the application to the applicant identifying the additional information needed.
4. Membership Office checks that the applicant meets the requirements for admission as a Fellow. Membership Office may refer an application to the appropriate committee or sub-committee for advice, or in accordance with arrangements for periodic audit of the application procedures.
5. If the applicant meets all the requirements for admission as a Fellow, Membership Office informs the applicant that their application has been successful.
6. If all the requirements for admission as a Fellow are not met, Membership Office informs the applicant of the most appropriate alternative membership category and invites them to apply.
7. Membership Office updates the official records of Fellows.

## **7. RECORDS**

The Membership Office is responsible for maintaining the following records:

- i) A list of current applicants for Fellowship.
- ii) An up-to-date list of current Fellows of the Society including the date of their admission, qualifications, and titles (if appropriate). This list to be reviewed and updated periodically to ensure that experience related Fellowship grades are correct.

## **8. REINSTATEMENT OF A FELLOW**

A Fellow who has let their Fellowship lapse for more than 12 months or has resigned may reapply, if eligible, through the same process and procedures as are required of any person wishing to apply for Fellowship.

A Fellow who has let their Fellowship lapse for less than 12 months may seek reinstatement by contacting the Membership Office; reinstatement without an application fee will be at the discretion of the Membership Office and the relevant committee.

Past Fellows who were struck off in accordance with the Society's Regulations or Byelaws as a result of the findings of a disciplinary review will not normally be permitted to rejoin the Society.