



GENERAL REGULATIONS

NOMINATIONS COMMITTEE

1 OBJECTIVE

To support Council to grow a pipeline of skilled volunteers from within and outside the Society's membership, through appointments and/or election of members to Council, the Advisory Panel, and Standing Committees.

2 SCOPE

This Regulation covers the responsibilities of the Nominations Committee and the procedures to be followed for the conduct of meetings of the Nominations Committee.

3 RELATED REGULATIONS

R/G/10 Nomination and Election of Non-Officer Trustees

R/G/20 Nomination and Election of Officers

4 PROCEDURE

4.1 The Nominations Committee shall have the following responsibilities:

- i. Monitor and develop talent at all levels of governance of the Society to ensure a strong pipeline of candidates for Council and the Advisory Panel.
- ii. Assess the existing capabilities of Council and the Advisory Panel to identify other skills and attributes that are required and when they are needed through a continuous process.
- iii. Agree the skills and attributes required for the various roles to fill vacancies
- iv. In appraising the attributes of candidates and potential candidates, the Committee shall refer to the [Seven Principles of Public Life](#) as the expected ethical behaviours of the Society's volunteers.
- v. Arrange and provide representation on interview panels when required for Officer roles, appointed or co-opted Trustee positions, the Advisory Panel, and Standing Committees and manage the nominations process in line with the Regulations to put forward a cohort for election by members or appointment as appropriate.
- vi. Actively encourage members to become involved at all levels of the Society.
- vii. Support the Society to achieve diversity across Council and the Advisory Panel.
- viii. Promote live and anticipated vacancies to potential candidates and more generally to the geoscience community and provide information about positions.

4.2 The Nominations Committee shall comprise current trustees, recent trustees and members of the Society who have not been on Council.

4.3 Members of the Nominations Committee shall be selected by Council with the exception of the three members of the Society who have not been on Council. An open call to members shall be made to fill these three positions and they will be selected by the Nominations Committee, with the appointment subject to confirmatory approval by Council.

- 4.4 Members of the Nominations Committee shall serve a three year term which may be extended once by up to a further three years.
- 4.5 The Nominations Committee shall appoint a chair from within its membership. The position of Chair shall be held for a period of three years.
- 4.6 The Nominations Committee shall meet at least four times a year, in person or remotely. Five members of Nominations Committee shall form a quorum.
- 4.7 Minutes of each meeting shall be taken in accordance with the current Society guidelines.
- 4.8 Nominations Committee shall report to Council following each meeting.

Annex A: The Seven Principles of Public Life

The Seven Principles of Public Life outline the ethical standards those working in the public sector are expected to adhere to. First set out by Lord Nolan in 1995, they have come to be known as the “Nolan Principles”. Following these Seven Principles is considered to result in positive governance outcomes. See: [seven-principles-of-public-life.pdf](#)

Selflessness

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

Integrity

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

Objectivity

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

Accountability

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

Openness

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

Honesty

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership

Holders of public office should promote and support these principles by leadership and example.