1 OBJECTIVE

To ensure that the arrangements for collecting subscriptions and fees are defined

2 SCOPE

This Regulation covers the Fellowship procedures and concessions for subscriptions and fees payable to the Society by Fellows, Candidate Fellows and Chartered Geologists, (or other Chartered titles for which from time-to-time the Society may administer as a licensed body). Responsibilities for the processing of payments are defined separately in Standard Operating Procedures (Regulation G-18 refers).

3 SUBSCRIPTIONS AND FEES

3.1 General

The schedule of subscriptions and fees payable to the Society by Fellows, Candidate Fellows, Chartered Geologists, Chartered Scientists and European Geologists is listed on the Geological Society website.

3.2 Annual Subscription

3.2.1 Fellows who are elected, and Candidate Fellows who are admitted will be required to pay on application an annual subscription as follows (Fellows in addition will pay an admission fee on application):

i those elected or admitted will be required to pay the full annual subscription for 12 months from acceptance of their application

ii annual subscription rates for Fellows are based on employment status and the number of years postgraduation (from the first degree in Earth Sciences)

3.2.2 Fellows who are validated as Chartered Geologists, Chartered Scientists and, or, European Geologists will be required to pay an admission fee on application and an annual registration fee in each year following the year of validation.

3.3 Concessions for Candidate Fellows

Candidate Fellows shall pay an annual subscription at the rate defined in the schedule published on the Geological Society web site.

3.4 Concessionary Waiving of Annual Subscriptions for Fellows

3.4.1 Fellows may apply, by writing to the Society, for the annual subscription to be waived, in whole or in part, in the following circumstances:

i to cover a period of unemployment;

ii to cover an unsalaried career break that is taken for paternity/maternity reasons;

iii to cover a period of unsalaried illness or injury during which a Fellow is unable to work;

iv to cover periods on low income (as defined by the society) and which constitutes genuine financial hardship

The concession does not apply to periods of voluntary unemployment, such as to permit extended periods of travel.

3.4.2 The concession is given at the sole discretion of the Society in response to genuine hardship, and is subject to the following conditions:

i the Fellow must have paid the full annual subscription, usually for at least two years immediately prior to an application being made for the annual subscription to be waived;

ii the arrangement will be subject to annual review and will only be extended usually for a maximum of 3 years;

iii the Fellow is responsible for informing the Society immediately when employment recommences whereupon the Fellow will be required to pay the full subscription in accordance with Section 3.2 above with the date of commencement of employment being considered in the same way as date of election;

iv a Fellow who is in not in full-time paid employment but is still in receipt of income for part-time work, such as contract work, consultancy or teaching, may not apply for or be granted the privilege of having the annual subscription waived in full.

A Fellow who is granted the privilege of a period during which the payment of the annual subscription is waived will continue to receive the other privileges of Fellowship during this period.

3.4.3 Retired Fellows

A Fellow who is retired and not offering services will be eligible for a reduced fee by notifying the Society of their change in employment status.

A further reduction is available for Fellows who are retired and not offering services and with over 40 year's continuous membership.

3.5 Senior Fellows and Honorary Fellows

Senior Fellows and Honorary Fellows do not pay an annual subscription. They retain the rights and privileges of Fellows as defined in Clause 2.15 of the Bye-laws.

Senior Fellows and Honorary Fellows receive the following free publications of the Society:

i *Geoscientist*; and

ii one free Society journal by online access, with the option to subscribe to others at a discounted price;

iii free online access to the Book Archive (GSL books published prior to the current plus three prior years). For an additional fee Fellows may subscribe to the Full Book Collection which includes all new and recent GSL online books.

3.6 Life Subscription

Council has decided that there will be no provision for Fellows to compound all further Annual Subscriptions for Fellowship due by a single payment

3.7 Postgraduate Students

Fellows who are full time postgraduate students will pay an annual subscription at a special rate.

4 PRIVILEGES

The privileges that relate to Fellows and Candidate Fellows will commence immediately following admission or election. In the event of late payment, privileges will be withdrawn according to the timetable in Section 5 below. The privileges will cease immediately an individual ceases to be a Fellow or Candidate Fellow due to resignation or removal from the Society.

5 PROCEDURE FOR REMOVAL OF CANDIDATE FELLOWS AND FELLOWS FOR NON-PAYMENT OF ANNUAL SUBSCRIPTIONS

Fellows and Candidate Fellows who are in arrears with payment of Annual Subscriptions will be removed from the Society by Council in accordance with the following procedure.

Notes and Additional Information	Action	Responsibilities and References
Normally, three months prior to renewal date	Issue request for payment of subscription	The Society
on renewal date	All membership benefits withdrawn except FGS & CGeol status (which continues for 6 months)	Library staff
Normally one month after expiry date	If payment of annual subscription has not been received, issue reminder	Database Administrator / Membership Office
Normally, five months after expiry date	If payment of annual subscription has not been received, issue final warning	Database Administrator / Membership Office
Normally, six months after expiry date	If payment has not been received, remove Candidate Fellow or Fellow from the Society	Council

Individuals who have been removed from the Society for being in arrears with their Annual Subscription may apply to the Society for reinstatement. Reinstatement will be granted subject to the following:

i Arrears have been paid in full; and

ii not more than 6 months have elapsed since the individual was removed from the Society for being

in arrears with their Annual Subscription

If more than 6 months have elapsed since their removal, an individual may re-apply for admission to the Society as a Fellow or Candidate Fellow in accordance with the Regulations.

A Fellow who was validated as a Chartered Geologist (or held another Chartered title for which the Society administers as a licensed body), and is removed from the Society for being in arrears with their Annual Subscription, will be removed from the appropriate Register(s) on being removed from the Society. If the person is subsequently re-elected as a Fellow, they may apply to be validated as a Chartered Geologist and, or Chartered Scientist and on being so validated may apply for other relevant Chartered titles administered by the Society, but may be required to make new validation applications subject to the requirements of FP-02 section 5.12 and FP-11 section 5.8

6 RECORDS

The Membership Office is responsible for maintaining the following records:

i a list of Candidate Fellows and Fellows who have paid their Annual Subscriptions;

ii a list of Candidate Fellows and Fellows who are in arrears with their Annual Subscriptions;

iii a list of Candidate Fellows and Fellows who are in arrears with their Annual Subscriptions and whose names are being put before Council for their removal from the Society;

iv a list of Candidate Fellows and Fellows who have received concessions; and

v a list of Honorary, Senior, Emeritus and Retired Fellows

7 REVIEW

This Regulation will be reviewed at intervals of not more than three years to ensure that it is still current and fit for purpose.

Regulation FP-09: Revision History and Triennial Review

Issue No.	Review Date	Revision / Review Outcome
1	**—**	**Initial Issue**
2	—	Amended to conform with current arrangements
3	13/09/2001	-
4	16/06/2010	-
5	27/11/2013	Revised version approved by Council
[6]	07/02/2018	Revised for new CEng reg – revision withdrawn. [CEng bid did not proceed]
6	22/09/2021	Reviewed, reformatted and reset
7	25/09/2024	Removed references to the byelaws and calendar year subscription processes
	September 2027	Date for next review