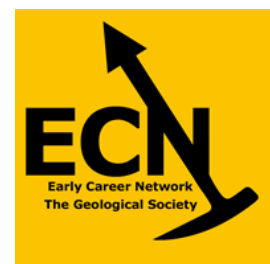


EARLY CAREER NETWORK

COMMITTEE MEETING MINUTES



Date: Wednesday 31st January 2024 (13:00)

Location: via Microsoft Teams

Present: Dan Hope (Vice-Chair), Jean-Jacques Ferguson (Secretary), River Adler Stewart (Treasurer), Awei Mabi, Jocelyn Barker

Apologies: Matt Sharp (Chair), Simon Groom, Huw Richards, Ayesha Landon-Browne, Harriet Warnock (Specialist Group Liaison), Alex Christopher

1) MINUTES OF THE LAST MEETING – Actions Arising

- a. (MS) Google drive information to be shared with committee members.
 - i. ***Action* DH to send after meeting**
- b. (JJF / DH) Get EC Award advert/marketing into Geoscientist magazine.
 - i. DH asked, will chase with Becky G. for a pre-pub date and effective deadline.
 - ii. ***Action* JJF and DH to try and pull something together before W/C 12th.**
- c. (JB) Are the ECN a listed charity – if so, could we access funds/bursaries this way?
 - i. JB - Done digging, quite confusing and potentially not possible, but will continue to have a look before meeting down the line.
- d. (HR / DH) Corporate banner for events
 - i. DH got costings from company, RA and AC to hold hand-over meeting and decide budget in the meantime, likely to go ahead.
- e. (JJF / HR / JB) “Meet the committee” posts – bios and photos for twitter etc.
 - i. JB to pick it up and take point on strategy. ***Action* JB to overview calendar and posts - meet the committee – take stock of what’s on the drive and take it from there.**
- f. (HW / DH / MS) Contact regional groups to mark dates for their respective finals.
 - i. DH – Need to follow-up with regional groups.

2) OFFICER APPOINTMENTS

- a. New appointments and changes
 - i. RA appointed as treasurer.
 - ii. JJF appointed as secretary (potentially help from JB, if need be).
 - iii. DH to step through as chair-elect, as MS external work builds before may transition date.

- b. Everyone will hold their roles from now until May 2025, any changes will then be adjusted from then.

3) FUTURE EVENTS

a. GENERAL

- i. ***Action* DH encourages task forces to be formed (potentially splitting committee into two, for the two major events of the year).**
 - 1. ***Action* JJF to send out questionnaires for inviting members to choose one or both taskforces.**

b. EC AWARD

- i. DH – there will be a strong hybrid element to EC award, let's try to make it as accessible as possible.
- ii. DH- There hasn't been much input from the regional groups so far, limited to a few applicants currently.
 - 1. ***action* TEAM - pushing and chasing regional groups for EC award regional heats.**
- iii. RA to potentially contact TVRG (for Hampshire) for more local applicants from colleges. Applicants would need to be GSL members?
- iv. DH – A firm date is required for Burlington House to be booked - currently in mid-May.
- v. "Wildcard" option – created from non-regional groups hosting
 - 1. JJF – potentially scope for entering 2 finalists from the wildcard (if numbers are running low).
 - 2. Wildcard to aim to be held for end of April, early May.
 - 3. Need an idea of which regional groups are active by the end of March, so wildcard can be organised and marketed.

c. EC CONFERENCE

- i. DH – Run by GSL but attended heavily by ECN, a good chance to get involved in an event and have an impact without the burden of major organisation. Task force to decide major action points and tasks for event. Likely to need close communication with GSL organising committee (as yet unknown?).

d. OTHER FUTURE EVENTS

- i. DH – Running low on calendar events ***Action* committee members to have a think for new events for next meeting.**
- ii. AR – Careers events, and careers fairs, local target could become an option to stay active.

4) SCIENCE & PROFESSIONAL COMMITTEE

- a. No update in-person, expect update from ALB in due course.

5) ANY OTHER BUSINESS

- a. ***Action* DH to forward some GSL emails to give framework into 2024 plans – post-meeting.**

- b. Corporate banner to be designed and commissioned.
 - i. ***Action* graphic designer and marketing design – would need to be ratified across the team.**
- c. Social media and “meet the committee” posts, to be taken up and lead by JB.
 - *Action* JB to collect bio and pictures / assemble from drive and think of social media calendar ideas.**

6) DATE OF NEXT MEETING – W/C MONDAY 12TH FEBRUARY 2024

- a. JJF suggested due to low turnout, to hold the next meeting within a few weeks
 - i. ***Action* JJF to send doodle poll post-meeting to find time w/c 12th.**
 - ii. ***Action* JJF to look into shared calendar on google calendar**