



# GENERAL REGULATIONS

## NOMINATION AND ELECTION OF OFFICERS

### 1 OBJECTIVE

To define the process for the selection and election of Officers.

### 2 SCOPE

This Regulation defines the procedure to be adopted by the Voting Members and Council in nominating and electing Officers, namely the President, Treasurer, and Vice-Presidents.

### 3 RELATED REGULATIONS

Regulation R/G/9: Nominations Committee

Regulation R/G/10: Nomination and Election of Non-Officer Trustees

### 4 TRANSITIONAL ROLES

The incoming President will hold the transitional role of President-Elect for one year following election and the Annual General Meeting. During this transitional year the President-Elect will be a Trustee but not an Officer.

The incoming Treasurer will hold the transitional role of Treasurer-Elect for one year following election and the Annual General Meeting. During this transitional year the Treasurer-Elect will be neither a Trustee nor an Officer.

The incoming Vice-Presidents will hold their respective Trustee and Officer roles immediately following election and Annual General Meeting.

### 5 PROCEDURE

- 5.1 The following procedure shall be followed:
  - i. As required, Voting Members shall be invited to submit nominations or self-nominate for election as Trustees or Officers.
  - ii. The Nominations Committee may also identify Voting Members suitable for nomination.
  - iii. All nominations shall be submitted on the appropriate form and be supported by a Voting Member (The Proposer) and two other Voting Members (Seconders). Alternatively, a nomination may be supported by the Nominations Committee or by Council.
  - iv. The nominee must sign an assent to be nominated and confirm that there are no reasons under charity law that would exclude them from holding office as a Trustee/Officer, or other grounds for disqualification.

- v. The Nominations Committee shall consider all nominations received for Officer roles and shall recommend up to a maximum of two suitably qualified and experienced people to go forward for approval by Council.
  - vi. Council shall approve up to a maximum of two suitably qualified and experienced people to go forward for as its nominee(s) for election by Voting Members.
  - vii. A list of nominees proposed as Officers shall be circulated to all Voting Members to vote via a ballot for election to Council.
  - viii. Following the next Annual General Meeting those elected to Vice-President roles will take up those roles immediately. Those elected to the role of President or Treasurer will take up the roles of President-Elect and Treasurer-Elect respectively.
- 5.2 Any complaint concerning the conduct of the election process shall be reported to the Nominations Committee who shall make recommendations to Council in regards actions to be taken.