



THE PETROLEUM GROUP
The Geological Society

Abstract Submission Guidelines

General Submission Guidelines

- Electronic submissions only, please.
- Your abstract must be in either Microsoft Word (.doc) or Adobe Acrobat (.pdf) format. In addition, you should make sure that your abstract conforms to the formatting guidelines below.
- Your abstract should contain the following identifying information: title of abstract; author's name; author's affiliation; along with the abstract text itself.
- The email message to which you attach your abstract should contain the subject line: "abstract submission" (without quotes). The body of the email message should contain the following information: title of abstract; full name; affiliation; contact email address (if different from the address in the email header); contact telephone number;
- Please indicate if this is an abstract for poster or oral presentation at the top of the abstract itself.
- Please send to: steve.whalley@geolsoc.org.uk

Abstract Formatting Guidelines

- Extended abstracts are encouraged but should be no more than 2 A4 pages in length.
- Please format the page as follows:
Line spacing: Single
Text alignment: justified
Title text: Arial 11pt Bold
Author name(s): Arial 10pt Italic
Author affiliation(s): Arial, 10pt, italic, including email address of author who will be presenting the work at the conference.
Body text: Arial 11pt
Paragraphs: don't indent; leave one clear line between paragraphs
Figures: Please include any relevant figures or images within the body of the text. Advice on whether a full colour abstract book is planned will be available on the conference website.
References can be given on a second page but will not be included in the abstract booklet.

Abstract Acceptance

Conferences will usually take the form of a single forum, without parallel sessions, so there will be a limit to the number of oral presentations we can accept. If this number is exceeded, we may ask for some oral presentations to be converted to poster presentations, for which there is plenty of space available.

You will be notified by the convenors if your abstract has been accepted for oral or poster presentation.

There will be dedicated evening poster sessions at the conference, but posters will also be on display during lunch breaks and tea and coffee.

Speakers are invited to indicate if they wish to submit their paper to the post-conference publication at the time of abstract submission.