

Application to Convene a Geological Society Meeting

Title of Meeting:

Names and Contact Details of Convenors:

Proposed as a:

Organised by:

Proposed Duration:

Approximate Dates:

Book proposal:

Scientific Case:

Business Plan (A summary of the full-expected costs of the meeting and how these will be met. Specify the number of delegates assumed. Indicate the income expected from registration fees, any grant sought from the Society, and funds sought/guaranteed from other sources. Detail the full expenses including administrative costs, refreshments and contributions to speakers' expenses.) **Use the [Budget Template form](#), available on the website.**